Work Crew

Work Crew

Objectives

Understand the Work Crew Screen
How to add a Work Crew

Overview

The Work Crew screen allows the user to view the current active work crews as well as the inactive work crews. The page also allows the user to add new work crews with other relative information.

Work Crew Screen

The Work Crew screen displays all the work crews in your LandMagic website. You can either display the crew records by the given amount or view all the records at once. A description of the columns of on displays are below:

Action - allows the user to either edit or delete the crew.
Status - displays whether the crew is active or inactive in the system.
Crew Code - depending on your payroll system this is the given or manual code entered in your payroll system.
Crew Name - name of the given crew.
Crew Leader - the crew leader of the crew. (optional)
Bank No. - bank number associated to the crew (optional)
Default Worksheet Type - the most common worksheet type that is associated to the given crew. (optional)
Rate - the rate paid to the given crew. (optional)

How to add a Work Crew

At the end of the given records a green plus icon is displayed. Next to the icon are empty text boxes that allow entry of the information required. The user must enter a crew code number and a crew name to add a crew to the list. Once this information is entered select the green plus icon and this will aggregate the crew to the list.