WorkSheet CSV Export

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Overview

The **WorkSheet CSV Export** will output Crew/Worker time entry into a format compatible with the **WorkSheet CSV Import** . This utility is used when a company needs to easily output WorkSheet data from one LandMagic system and be able to import it into another LandMagic system.

The WorkSheet CSV Export has only one **required** parameter: **Work Date** .

To export your WorkSheet data:

1. Select a **Work Date** that the desired WorkSheets were created.

2. Click the **Export** icon below the Work Date field to generate the CSV file.

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To review the exported format, please review the [WorkSheet CSV Import](#) article. This export will generate a matching format for the import.

The data is exported based on the following criteria:

- Currently logged in **Company** - This only matters if you have a multi-company installation.
- WorkSheet"s **Work Date**
- WorkSheet"s status equaling â€œ **Approved** â€•
- **Workers** within the **WorkSheet Detail** having a **Time In** and **Time Out** value .